

File: KDB**PUBLIC'S RIGHT TO KNOW**

The School Committee's meetings and records will be open to the public except as such meetings and records pertain to individual personnel and other classified matters pursuant to Open Meeting Laws.

The School Committee supports the right of the people to know about the programs and services of their schools and will make every effort to disseminate information. All requests for information will be acted in compliance with the Public Records Law and the Freedom of Information Act.

The official minutes of the Committee, its written policies and regulations, and its budget will be open for inspection at the office of the Superintendent and online at the district web site. No records pertaining to individual students or staff members will be released for inspection to the public, or any unauthorized persons, by the Superintendent or other persons responsible for the custody of confidential files. The exception to this will be information about an individual employee (or student) that has been authorized in writing for release by the employee (or student, or student's parent).

Each building administrator is authorized to use all means available to keep parents and others in the particular school's community informed about the school's program and activities.

Legal Refs.: M.G.L. 4:7, Definition of Statutory Terms
M.G.L. 30A:18-25, Open Meeting Law
M.G.L. 66:10, Public Inspection and Copies of Records
940 CMR 29, Open Meeting Regulations

Cross Refs.: BEDG, Minutes
GBJ, Personnel Records
JRA, Student Records

Revised: February 12, 2014