

**File: EDC**

**SCHOOL MATERIALS AND EQUIPMENT**

School Department equipment and materials are the property of the Sharon Public Schools and may be used by staff members in the exercise of their duties and by students in connection with their studies and extracurricular activities. The Superintendent shall establish procedures to ensure the proper use, maintenance, safekeeping and documentation of School Department equipment and materials.

Upon request, the Superintendent may approve the use of School Department equipment by other Town departments and community organizations.

Cross Ref.: KF, Community Use of Facilities

Revised: June 6, 2012